

Year Round Jobs

From September to June, the Schools & Groups program and the Leadership Studio at our resort on Lake Rosseau provides life-changing experiences for youth and adults. Each year our school trips serve more than 20,000 students in grades 6 to 12. Muskoka Woods also hosts numerous corporate groups and church retreats throughout the year. To provide an exceptional program for these groups, we offer a variety of year-round student employment opportunities.

Positions include: Program instructors leading up to 25 different activities, Food Service as Prep Cook and Dining Room Service Staff, Facility positions in Maintenance and Housekeeping, a Production position that supports our programs, Intern positions with the Leadership Studio, and a Staff Coach job that champions community.

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Each season Muskoka Woods hires the best and the brightest young adults from across the world. Working year round at Muskoka Woods provides the opportunity to experience the changing seasons in beautiful Muskoka as you work throughout the seasons. With the option to work a full year or just a season or two, Muskoka Woods offers flexible employment for students. Co-op or internship placements are available allowing students the option to combine post secondary education with all that Muskoka Woods has to offer.

Muskoka Woods is fully committed to providing an employment experience that supports your personal growth, your leadership potential as well as a great community to grow spiritually. Personal and leadership growth happens as you work, learn new skills, and meet with your supervisor for feedback and encouragement. We provide a weekly church service called Cadence as well as small groups and mentoring relationships in order to talk about who God is and how a relationship with Jesus can have an impact on your day to day life. We are also committed to having FUN no matter what! Community initiatives include social events, games nights, sporting activities, town runs and much more!

Working at Muskoka Woods is more than just a job. It's an opportunity to live and work in a Christ centred community with people who care about you.

Join our team now! We can't wait to receive your application!

For more detailed job descriptions, please feel free to email:
iwanttowork@muskokawoods.com



CORE LEADERSHIP POSITIONS

Muskoka Woods offers a variety of leadership positions throughout the year. Each leader works in their respective departments during the day then gathers together to serve our guests on assigned evenings. This team is also responsible to contribute to the overall training of staff during three staff development weeks throughout the year as well as to plan and participate in social events and community initiatives. The CORE team also serves as small group leaders and mentors to our seasonal staff members. Together the CORE team champion our community to be a living exhibition of life with God as we live and work together.

**Please note: All positions are also required to work in other areas including program, washing dishes, housekeeping, grounds keeping and office coverage.

Skills & Attributes required:

Muskoka Woods is looking for staff whose personal values match the MW Core Values and faith affirmations which include having a passion for working with children and youth. CORE staff must have a strong work ethic, the ability to coach and evaluate staff, good time management skills, excellent interpersonal skills, attention to detail, a team player, the ability to provide spiritual leadership to staff, and be willing to learn and seek out personal development opportunities

Program – CORE TEAM

Program CORE staff provide leadership, training and supervision of the program staff, customer service for our guests, and instruct in all activity areas. Daily activities include greeting and welcoming schools and groups as they arrive, troubleshooting day to day needs of staff in activity areas, organizing schedules and running activities. There are three portfolio assignments to apply for: Ropes Course, Guest Relations, Program Development.

Production Assistant – CORE TEAM

The Production Assistant works alongside the Production Coordinator/Technical Director and provides our guests with creative and professional production services through audio, video, lighting and set preparations. Weekly schedule requires day and evening work and schedule varies depending on our guest needs

Leadership Studio Intern - CORE TEAM

Leadership Studio Interns support our full-time Leadership Studio staff in leading and facilitating activities and providing program for our guests. Interns are responsible to create and maintain a welcoming and inviting atmosphere in the Studio, provide excellent customer service to all guests, and assist with supervision and training of seasonal studio staff.

Kitchen – CORE TEAM

Kitchen CORE staff contribute to the overall food service of staff and guests through assisting our full-time staff in leading, training and working alongside our seasonal staff. We have Kitchen CORE positions in both Cooking and Service. Daily activities may include supervising staff, preparing and cooking food, serving our guests, and cleaning the kitchen and dining rooms.

Camp Store Assistant Manager – CORE TEAM

The Camp Store CORE assists our full-time staff Manager in managing, administrating and working in the Camp Store. This includes leading and training staff, managing inventory and cash outs, cleaning and organizing the store, as well as providing excellent customer service to our guests.

Staff Coach – CORE TEAM

The Staff Coach works alongside the Human Resources team to care for the staff community each season. Their primary responsibility is to help coordinate, execute staff experiences in their spiritual lives and community space. Activities include planning and organizing our weekly staff service (Cadence) including booking speakers and worship, speaking, planning small groups and questions, matching one to one mentoring relationships amongst staff as well as spearheading social activities.

Maintenance – CORE TEAM

Maintenance CORE staff contribute to maintaining the Muskoka Woods' facilities and property by assisting our full-time staff in leading, training and working alongside our seasonal staff. Daily activities include building maintenance, manual labour, splitting firewood, grass cutting and garbage collection.

Compensation: \$220 - \$240/week plus room and board

Contract Dates:

Program - Guest Relations & Program Development" August 19th, 2019 to June 14th, 2020

Ropes and Production CORE: August 19th, 2019 to August 28th, 2020

Leadership Studio CORE: August 25th, 2019 to June 14th, 2020

All other CORE: September 1st, 2019 to August 28th, 2020

PROGRAM STAFF:

Working with youth between the ages of 12 and 18, our program positions serve as both hosts and instructors to our guests. Program staff run and support the daily program offerings and strive to I.N.S.P.I.R.E (Invite, Notice, Serve, Participate, Instruct, Reflect and Encourage) when interacting with guests and staff alike. All positions are also required to work in other areas including washing dishes, housekeeping, grounds keeping and office coverage.

Skills & Attributes required:

Muskoka Woods is looking for staff whose personal values match the MW Core Values and faith affirmations which includes having a passion for working with children and youth. Program staff must have excellent interpersonal skills, strong oral communication skills in a teaching/coaching environment, an interest in working with children/youth, attention to detail, and be able to adapt to variety of work settings.

Hosts Instructors

Hosts Instructors are given the opportunity to instruct guests in a variety of sports, adventure activities, arts, nature and team-building programs. Staff are trained in program delivery for up to 25 different activities and are required to run activities for groups of 10 to 20 children at a time. This position interacts directly with kids and teachers to create lifelong memories for guests during their time at Muskoka Woods.

High Ropes Instructor

High Ropes Instructors are given the opportunity to instruct groups of 10 to 20 guests in a variety of high ropes elements, low ropes elements, our Giant Swing and two Zipline activities. Staff are professionally trained onsite and will receive their Level One Ropes Instructor certification. This position interacts directly with kids and teachers to create lifelong memories for guests during their time at Muskoka Woods.

Leadership Studio Intern

Leadership Studio Interns support our full-time Leadership Studio staff in leading and facilitating activities and providing program for our guests. Interns are responsible to create and maintain a welcoming and inviting atmosphere in the Studio which includes food service, cleaning, dish washing, firewood management etc.

Production Staff:

The Production Staff works on the Production Team that provides our guests with creative and professional production services through audio, video, lighting and set preparations. Weekly schedule requires day and evening work and schedule varies depending on our guest needs

Winterfest Instructor (Winter season only)

The Winterfest instructor oversees our Winterfest programs where students participate in cross country skiing, snowshoeing, broomball, kick sledding, ice sculpting, the ice maze, campfires and more! This position includes both maintenance and program instruction including snow removal, trail grooming, fire building, and educational instruction.

Compensation : \$185/week plus room and board

Seasonal Contract dates:

Fall 2019: August 25th to December 1st, 2019

Winter/Spring 2020: January 5th to June 14th, 2020

Spring 2020: April 17th, 2020 to June 14th, 2020

HOSPITALITY STAFF

Hospitality staff are a vital part of our operations during the Schools & Groups season. Staff serve guests through their work in the kitchen, dining halls and facilities. Members of this team strive to S.M.I.L.E (Serve, Maintain, Initiate, Listen, Encourage) every day at Muskoka Woods. All positions are also required to work in other areas including program, washing dishes, housekeeping, grounds keeping and office coverage.

Skills & Attributes required:

Muskoka Woods is looking for staff whose personal values match the MW Core Values and faith affirmations which includes having a passion for working with children and youth. Hospitality staff must have a strong work ethic, strong oral and communication skills, time management skills, time management skills, excellent attention to detail and be a team player

Prep Cook

Cooks contribute to the overall service of staff and guests through quality food preparation. Daily activities include prepping and cooking food, managing salad bar, organizing food inventory, cleaning food prep area, kitchen and fridges.

Kitchen Service Staff

Members of the service team contribute to the overall service of staff and guests quality dining room service. Daily activities included setting up dining rooms, managing buffet stations, serving special diet requests, cleaning food service areas, kitchen, and dining rooms.

Maintenance Staff

Maintenance staff contribute to the overall service of staff and guests through maintaining the Muskoka Woods's facilities and property. Daily activities include building maintenance, manual labour, splitting firewood, grass cutting, and garbage collection.

Housekeeping Staff

Housekeeping staff contribute to the overall service of staff and guests through day-to-day cleaning of main camp buildings and accommodations. Daily activities include sweeping, mopping, vacuuming, cleaning public restrooms, and cleaning cabin and V.I.P. accommodations.

Compensation: \$185/week plus room and board

Seasonal Contract dates:

Fall 2019: September 1st to December 1st, 2019

Winter/Spring 2020: January 5th to June 14th, 2020

Spring 2020: April 17th, 2020 to June 14th, 2020

Essential Functions for all positions:

- Ability to be on feet majority of the day – constant walking and running
- Able to assist guests in an emergency
- Possess strength and endurance required to maintain constant supervision of guests
- Ability to participate in work projects – lifting and carrying firewood, shoveling snow, moving bins between 10 – 30 lbs

**** Please note that all staff are required to uphold the Muskoka Woods Vision and Mission, Core Values and Aspirations, as well as all policy and procedures as outlined during our Staff Development Week held at the beginning of your contract.**